



2018 OEFFA Fees for Producers

Fees must be paid with Organic System Plan (OSP) submission
Keep a copy of this form for your records

Due 5-15-18

BASIC INFORMATION

Name		Certification #	
Operation Name		Phone	
Mailing Address		Fax	
City, State, Zip Code		Email	

What is the best way to contact you in writing? (check one): Mail Email

Please note: This is the method by which you will receive your renewal application in 2019.

Important Information (check all that apply):

- This is my first certification application with OEFFA. We accept new applicants from OH, IN, KY, MI, PA, WV, IA, IL, MO & VA only.
- I'm coming to OEFFA from another certifier.
- I was previously certified with OEFFA, gone for some time, and I'm now certifying again. (List previous operation # _____)
- I'm adding new crop(s), livestock, and/or products to my OSP. (Describe: _____)
- I'm adding new land to my OSP that is expected to be eligible for certification this year. (List crop(s) on this land: _____)
- I'm in the process of converting a dairy herd to organic. (Expected date of organic milk production: _____)
- I'm in the process of bringing organic poultry to my operation for the first time. (Expected date of arrival: _____)
- I grow produce.
- Please check this box if you do NOT wish to be an OEFFA member (membership is complimentary).

New Applicants: We may accept applications at any time during the year from organic producers who operate outside of the standard growing season such as maple syrup, greenhouse, mushroom, microgreen, and poultry operations. Please contact us to discuss timing and fees for your application.

Calculate your APPLICATION FEES: Fill in Boxes 1 through 5 below and enter the total in Box 6

1. The base fee is determined by the location of your operation and when you send your application with full payment. Certified operations may apply to the appropriate agency in their state for organic certification cost-share reimbursement.

Choose the row that shows when you submitted your complete application & paid in full:	Chose the column where your farm is located:					
	Ohio		IN, MI, PA, WV, KY		IA, IL, MO, VA, WI, & NY	
	Pay this fee	Cost After Reimbursement	Pay this fee	Cost After Reimbursement	Pay this fee	Cost After Reimbursement
Early Bird: Postmarked by March 15 th	\$900	\$225.00	\$1050	\$300.00	\$1100	\$350.00
Standard: Postmarked March 16 th to May 15 th	\$950	\$237.50	\$1100	\$350.00	\$1150	\$400.00

Box 1. Enter your base application fee: \$

2. Late fees apply to all applications postmarked after May 15th. You must add these to the standard deadline base application fee.

Postmarked May 16 th to June 15 th	\$150
Postmarked June 16 th to July 15 th	\$250
Postmarked after July 15 th	\$400

Box 2. Enter your late fee: \$
(Late fees are not reimbursable)

August 15th is the final renewal deadline. After this date, Nonrenewal Fee applies.

3. If you are certifying livestock or poultry (and submit the "OSP for Livestock & Poultry")

Box 3. Enter livestock & poultry fee (\$350): \$
(Eligible for reimbursement)

4. If you are a producer certifying an on-farm handling operation (and submit the "OSP for Handlers")

Box 4. Enter producer-handler fee (\$250): \$
(Eligible for reimbursement)

5. If you would like to expedite (rush) your certification

We will make every effort to complete the process in less than 90 days. Certification is not guaranteed. Box 5. Enter rush fee (\$300): \$

Box 6. ADD BOXES 1-5 FOR TOTAL FEES DUE WITH APPLICATION: \$

*****YOU MUST INCLUDE PAYMENT INFORMATION (SEE REVERSE)*****

PAYMENT: Please include your check (payable to OEFFA Certification) or Credit Card information

Check #: _____ (make check payable to OEFFA Certification) Check Date: _____

OR

Credit Card Issuer: MasterCard Visa American Express Discover

Credit Card #: _____

Expiration Date: _____ / _____ CVV/Security Code: _____ (3 or 4 digit code)

Signature for Credit Card: _____

Please notify us if your credit card has a daily limit lower than the total due from page 1.

PAYMENT PLAN: If you apply before May 15th, you may request to split the Standard Fees into 2 or 3 payments

To pay in two or three installments, complete the table below. You must have your fees paid in full within three months. You must include a \$25 administrative fee with your 1st payment.

Please note:

- Operations opting for a payment plan are not eligible for the Early Bird discount.
- OEFFA will not proceed with the certification process until 2/3 payment is received and a certificate will not be issued until fees are paid in full.
- OEFFA does not retain your credit card information. Contact us to make credit card payments toward a payment plan.

For OEFFA use only		
Payment Amt	Due Date	Rec'd / Ck #
#1:		
#2:		
#3:		

To agree to these terms, fill in the following:

The amount you entered in Box 6 is: \$ _____.

I will make two payments

Divide the amount you wrote above by 2: \$ _____.
This amount + \$25 is what you must pay now.

The remainder must be paid in full 1 month from today.

One month from today is: _____.

I will make three payments

Divide the amount you wrote above by 3: \$ _____.
This amount + \$25 is what you must pay now.

The remainder must be paid in full 2 months from today.

Two months from today is: _____.

POSSIBLE ADDITIONAL FEES AND SERVICES:

Nonrenewal (\$100)	To apply for renewal of certification after receiving a Notice of Noncompliance for failing to renew, add \$100 to the applicable late fee.
Inspection Expenses (varies)	Occasionally required for multiple sites or complex operations. Always billed to operations outside of OEFFA's service area.
Spot Inspections (\$50 + inspector fees and expenses)	Additional inspection to add land, livestock, or handling products outside of annual cycle.
Outside of service area fee (5% of gross income from organic products & services)	For operations certified by OEFFA in states outside of our service area. Covers cost of risk management, additional registrations, etc.
Reinstatement Processing Fee (\$300)	Required to process a request for reinstatement on behalf of a suspended operation or portion of an operation.
Returned Checks (\$20)	Administrative fee.
Transaction Certificate (\$25) or Export Certificate (\$50)	Include applicable form. Forms are available upon request.
Transitional Verification (\$250)	Review of OSP for compliance during the transition period. Does not include inspection. Portion of fee (\$150) can be deducted from first year certification application fees to OEFFA. Letter confirming review will be provided.
Refund (varies)	A refund of application fees less \$200 may be granted if an application is withdrawn before the inspection. No refunds after inspection.

Submit all application materials and payment to:

OEFFA Certification
41 Crowell Road
Columbus, OH 43214
Email: organic@oeffa.org
Fax: (614) 421-2011

For any questions, call (614) 262-2022

Application and payment of fees does not guarantee certification.