



2019 OEFFA Fees for Producers

Fees must be paid with Organic System Plan (OSP) submission
Keep a copy of this form for your records

Due 5-15-19

BASIC INFORMATION

Name		Certification #	
Operation Name		Phone	
Mailing Address		Fax	
City, State, Zip Code		Email	

Important Information (check all that apply):

- This is my first application with OEFFA. We accept new applicants from OH, IN, KY, MI, NY, PA, WV, IA, IL, MO, VA & WI only.
- I was previously certified with OEFFA, gone for some time, and I'm now certifying again. (List operation # _____)
- I'm adding new land to my OSP that is expected to be eligible for certification this year. (List crop(s) on this land: _____)
- I'm in the process of converting a dairy herd to organic. (Expected date of organic milk production: _____)
- I'm in the process of bringing organic poultry to my operation for the first time. (Expected date of arrival: _____)
- Please check this box if you do NOT wish to be an OEFFA member (membership is complimentary).

New Applicants: We may accept applications at any time during the year from organic producers who operate outside of the standard growing season such as maple syrup, greenhouse, mushroom, microgreen, and poultry operations. Please contact us to discuss timing and fees for your application.

Calculate your APPLICATION FEES: Fill in Boxes 1 through 5 below and enter the total in Box 6

1. The base fee is determined by the location of your operation and when you send your application with full payment. Certified operations may apply to the appropriate agency in their state for organic certification cost-share reimbursement.

Choose the row that shows when you submitted your complete application & paid in full:	Chose the column where your farm is located:					
	Ohio		IN, MI, PA, WV, KY		IA, IL, MO, VA, WI, & NY	
	Pay this fee	Cost After Reimbursement	Pay this fee	Cost After Reimbursement	Pay this fee	Cost After Reimbursement
Early Bird: Postmarked by March 15 th	\$900	\$225.00	\$1050	\$300.00	\$1100	\$350.00
Standard: Postmarked March 16 th to May 15 th	\$950	\$237.50	\$1100	\$350.00	\$1150	\$400.00

For most producers, fees are inclusive of inspection. Additional inspection fees may be charged to operations that are complex, have multiple locations, or that are outside of our service area.

Box 1. Enter your base application fee: \$

2. Late fees apply to all applications postmarked after May 15th. You must add these to the standard deadline base application fee.

Postmarked May 16 th to June 15 th	\$150
Postmarked June 16 th to July 15 th	\$250
Postmarked after July 15 th	\$400

Box 2. Enter your late fee: \$
(Late fees are not reimbursable)

August 15th is the final renewal deadline. After this date, \$100 Nonrenewal Fee also applies.

3. If you are certifying livestock or poultry (and submit the "OSP for Livestock & Poultry")

Box 3. Enter livestock & poultry fee (\$350): \$
(Eligible for reimbursement)

4. If you are a producer certifying an on-farm handling operation (and submit the "OSP for Handlers")

OEFFA's handler fee for producers is determined by your operation's annual gross income from organic products and services.

Annual Gross Income from Organic Handling	Fee
< \$100,000	\$250
\$100,001 - \$999,999	\$500
≥ \$1,000,000	\$1000

Box 4. Enter producer-handler fee: \$
(Eligible for reimbursement)

5. If you would like to expedite (rush) your certification

We will make every effort to complete the process in less than 90 days. Certification is not guaranteed.

Box 5. Enter rush fee (\$300): \$

6. If you would like to add grass-fed certification.

Box 6. Enter grass-fed fee (\$250): \$

Box 7. ADD BOXES 1-6 FOR TOTAL FEES DUE WITH APPLICATION: \$

*****YOU MUST INCLUDE PAYMENT INFORMATION (SEE REVERSE) *****

PAYMENT: Please include your check (payable to OEFFA Certification) or Credit Card information

Check #: _____ (make check payable to <u>OEFFA Certification</u>) Check Date: _____ <i>Returned checks are subject to a \$20 administrative fee.</i>
Credit Card Issuer: <input type="checkbox"/> MasterCard <input type="checkbox"/> Visa <input type="checkbox"/> American Express <input type="checkbox"/> Discover
Credit Card #: _____
Expiration Date: _____ / _____ CVV/Security Code: _____ (3 or 4 digit code)
Signature for Credit Card: _____ <i>Please notify us if your credit card has a daily limit lower than the total due from page 1.</i>

PAYMENT PLAN: If you apply before May 15th, you may request to split the Standard Fees into 2 or 3 payments

To pay in two or three installments, complete the table below. You must have your fees paid in full within three months. You must include a \$25 administrative fee with your 1st payment.

Please note:

- Operations opting for a payment plan are not eligible for the Early Bird discount.
- OEFFA will not proceed with the certification process until 2/3 payment is received and a certificate will not be issued until fees are paid in full.
- OEFFA does not retain your credit card information. Contact us to make credit card payments toward a payment plan.

For OEFFA use only		
Payment Amt	Due Date	Rec'd / Ck #
#1:		
#2:		
#3:		

To agree to these terms, fill in the following:

The amount you entered in Box 6 is: \$_____.

I will make two payments

Divide the amount you wrote above by 2: \$_____.
This amount + \$25 is what you must pay now.

The remainder must be paid in full 1 month from today.

One month from today is: _____.

I will make three payments

Divide the amount you wrote above by 3: \$_____.
This amount + \$25 is what you must pay now.

The remainder must be paid in full 2 months from today.

Two months from today is: _____.

Refunds and Additional Fees

- If an application is withdrawn or certification is surrendered before the annual inspection, a refund of 80% of application fees may be granted. A higher percentage may be retained by OEFFA for additional services rendered between submission and withdrawal/surrender. No refunds will be given after inspection.
- A full schedule of services and fees with additional detail is available in the OEFFA Certification Policies & Procedures manual.

Submit all application materials and payment to:

OEFFA Certification
41 Croswell Road
Columbus, OH 43214
Email: organic@oeffa.org
Fax: (614) 421-2011

For any questions, call (614) 262-2022

Application and payment of fees does not guarantee certification.