



# 2022 OEFFA Fees for Renewing Producers

Fees must be paid with Organic System Plan (OSP) submission

Keep a copy of this form for your records

Due 4-15-22

## BASIC INFORMATION

Name		Operation #	
Operation Name		Phone	
Mailing Address		Fax	
City, State, Zip Code		Email	

### Important Information (check all that apply):

- I'm adding **NEW LAND** to my OSP that is expected to be eligible for certification this year.  
(List crop(s) on this land & expected harvest date: \_\_\_\_\_)
- I'm adding **NEW CROPS** that are not on my current organic certificate.  
(List new crop(s) & expected harvest date: \_\_\_\_\_)
- I'm in the process of converting a dairy herd to organic. (Expected date of organic milk production: \_\_\_\_\_)
- I'm in the process of bringing organic poultry to my operation for the first time. (Expected date of arrival: \_\_\_\_\_)
- Check this box if you **do NOT** wish to be an OEFFA member (membership is complimentary).

## Calculate your APPLICATION FEES: Fill in Boxes 1 through 7 below and enter the total in Box 8

### 1. The base fee is determined by the location of your operation and when you send your application with full payment.

Certified operations may apply to the appropriate agency in their state for organic certification cost-share reimbursement and to FSA for Organic and Transitional Education and Certification Program (OTECP) reimbursement.

	Chose the column where your farm is located:					
	Ohio		IN, MI, PA, WV, KY		IA, IL, MO, VA, WI, & NY	
Choose the row that shows when you submitted your complete application & paid in full:	Pay this fee	Cost After Reimbursements	Pay this fee	Cost After Reimbursements	Pay this fee	Cost After Reimbursements
Early Bird: Postmarked by March 15 <sup>th</sup>	\$1100	\$350	\$1250	\$500	\$1300	\$550
Standard: Postmarked March 16 <sup>th</sup> to April 15 <sup>th</sup>	\$1150	\$400	\$1300	\$550	\$1350	\$600

For most producers, fees are inclusive of inspection. Additional inspection fees may be charged to operations that are complex, have multiple locations, or that are outside of our service area.

Box 1. Enter your base application fee: \$

### 2. Late fees apply to all applications postmarked after April 15<sup>th</sup>. You must add these to the standard deadline base application fee.

Postmarked April 16 <sup>th</sup> to May 15 <sup>th</sup>	\$150
Postmarked May 16 <sup>th</sup> to June 15 <sup>th</sup>	\$300

Box 2. Enter your late fee: \$  
(Late fees are not reimbursable)

\*\*\*JUNE 15<sup>th</sup> is the FINAL RENEWAL DEADLINE. After this date, \$150 Nonrenewal Fee also applies.\*\*\*

### 3. If you are certifying livestock or poultry (and submit the "OSP for Livestock & Poultry")

Box 3. Enter livestock & poultry fee (\$400): \$  
(Eligible for reimbursement)

### 4. If you are a producer certifying an on-farm handling operation (and submit the "OSP for Handlers")

The handler fee is based on your operation's prior year's annual gross sales from organic handled products and services. If adding on-farm handling for the first time, the fee is based on your projected gross sales for the first 12 months of organic certification.

Prior Year's Annual Gross Sales from Organic Handling	Fee
≤ \$50,000	\$250
\$50,001-\$249,999	\$400
\$250,000-\$499,999	\$750
\$500,000-\$699,999	\$1000
\$700,000-\$899,999	\$1250
\$900,000-\$2,499,999	\$2000
≥ \$2,500,000	\$3000

Box 4. Enter producer-handler fee: \$  
(Eligible for reimbursement)

### 5. If you would like to rush your certification, choose from the following options. Box 5. Enter rush fee:

Rush Tier 1 – OEFFA will assign an inspector as soon as possible after the receipt of the complete OSP and payment; inspector will submit report within 2 business days of inspection; we will notify the operator of compliance issues or issue a certificate within 5 business days after the inspection report is received. Certification is not guaranteed	\$1000
Rush Tier 2 – OEFFA will make every effort to complete the process in less than 90 days. Certification is not guaranteed.	\$500

\$  
\$  
\$

### 6. If you would like to add Organic Plus Trust grass-fed certification. Box 6. Enter grass-fed fee (\$325):

### 7. If you would like us to make a copy of your OSP and mail it back to you. Box 7. Enter OSP Copy Fee (\$5):

\$  
\$

### Box 8. ADD BOXES 1-7 FOR TOTAL FEES DUE WITH APPLICATION:

\$

\*\*\*\*YOU MUST INCLUDE PAYMENT INFORMATION (SEE REVERSE) \*\*\*\*

**PAYMENT:** Include your check (payable to OEFFA Certification) or Credit Card information

Check #: _____ (make check payable to <u>OEFFA Certification</u> )      Check Date: _____ <i>Returned checks are subject to a \$20 administrative fee.</i>
Credit Card Issuer: <input type="checkbox"/> MasterCard <input type="checkbox"/> Visa <input type="checkbox"/> American Express <input type="checkbox"/> Discover
Credit Card #: _____
Expiration Date: _____ / _____      CVV/Security Code: _____ (3- or 4-digit code)
Signature for Credit Card: _____ <i>Notify us if your credit card has a daily limit lower than the total due from page 1.</i>

**PAYMENT PLAN:** If you apply before April 15<sup>th</sup>, you may request to split the Standard Fees into 2 or 3 payments

To pay in two or three installments, complete the table below. You must have your fees paid in full within two months. You must include a \$25 administrative fee with your 1<sup>st</sup> payment.

**Please note:**

- Operations opting for a payment plan are not eligible for the Early Bird discount.
- OEFFA will not proceed with the certification process until 2/3 payment is received and a certificate will not be issued until fees are paid in full.
- OEFFA will retain your credit card information and automatically bill your credit card when payment is due.

*For OEFFA use only*		
Payment Amt	Due Date	Rec'd / Ck #
#1:		
#2:		
#3:		

**To agree to these terms, fill in the following:**

- The amount you entered in Box 8 is: \$\_\_\_\_\_.
- I will make two payments*  
Divide the amount you wrote above by 2: \$\_\_\_\_\_  
This amount + \$25 is what you must pay now.  
  
The remainder must be paid in full 1 month from today.  
One month from today is: \_\_\_\_\_.
- I will make three payments*  
Divide the amount you wrote above by 3: \$\_\_\_\_\_  
This amount + \$25 is what you must pay now.  
  
The remainder must be paid in full 2 months from today.  
Two months from today is: \_\_\_\_\_.

**Refunds and Additional Fees**

- If an application is withdrawn or certification is surrendered after payment and before inspection, a refund of 80% of application fees may be granted for each withdrawn or surrendered scope. A higher percentage may be retained by OEFFA for additional services rendered between submission and withdrawal/surrender. No refunds will be given after inspection.
- A full schedule of services and fees with additional detail is available in the OEFFA Certification Policies & Procedures manual.

**Submit all application materials and payment to:**

OEFFA Certification  
41 Croswell Road  
Columbus, OH 43214  
Email: [organic@oeffa.org](mailto:organic@oeffa.org)  
Fax: (614) 421-2011

For any questions, call (614) 262-2022

**Application and payment of fees does not guarantee certification.**