



2023 OEFFA Fees for Renewing Producers

Fees must be paid with Organic System Plan (OSP) submission

Keep a copy of this form for your records

Due 4-15-23

BASIC INFORMATION

Name		Operation #	
Operation Name		Phone	
Mailing Address		Fax	
City, State, Zip Code		Email	

Important Information (check all that apply):

- I'm adding NEW LAND to my OSP that is expected to be eligible for certification this year.
(List crop(s) on this land & expected harvest date: _____)
- I'm adding NEW CROPS that are not on my current organic certificate.
(List new crop(s) & expected harvest date: _____)
- I'm in the process of converting a dairy herd to organic. (Expected date of organic milk production: _____)
- I'm in the process of bringing organic poultry to my operation for the first time. (Expected date of arrival: _____)
- Check this box if you **do NOT** wish to be an OEFFA member (membership is complimentary).

Calculate your APPLICATION FEES: Fill in Boxes 1 through 8 below and enter the total in Box 9

1. The base fee is determined by the location of your operation and when you send your application with full payment.

Certified operations may apply to the appropriate agency in their state for organic certification cost-share reimbursement.

Choose the row that shows when you submitted your complete application & paid in full:	Choose the column where your farm is located:			
	Ohio		IA, IL, IN, KY, MI, MO, NY, PA, VA, WI, WV	
	Pay this fee	Cost After Reimbursement	Pay this fee	Cost After Reimbursement
Early Bird: Postmarked by March 15 th	\$1,275	\$775	\$1,450	\$950
Standard: Postmarked March 16 th to April 15 th	\$1,325	\$825	\$1,500	\$1,000

For most producers, fees are inclusive of inspection. Additional inspection fees will be charged to operations that are complex, have multiple locations, or otherwise require additional time spent on-site.

Box 1. Enter your base application fee: \$

2. Late fees apply to all applications postmarked after April 15th. You must add these to the standard deadline base application fee.

Postmarked April 16 th to May 15 th	\$150
Postmarked May 16 th to June 15 th	\$300

Box 2. Enter your late fee: \$
(Late fees are not reimbursable)

JUNE 15th is the FINAL RENEWAL DEADLINE. After this date, \$150 Nonrenewal Fee also applies.

3. If you are certifying livestock or poultry (and submit the "OSP for Livestock & Poultry")

Box 3. Enter livestock & poultry fee (\$400): \$
(Eligible for reimbursement)

4. If you are a producer certifying an on-farm handling operation (and submit the "OSP for Handlers")

The handler fee is based on your operation's prior year's annual gross sales from organic handled products and services. If adding on-farm handling for the first time, the fee is based on your projected gross sales for the first 12 months of organic certification.

Prior Year's Annual Gross Sales from Organic Handling	Fee
≤ \$50,000	\$250
\$50,001-\$249,999	\$400
\$250,000-\$499,999	\$750
\$500,000-\$699,999	\$1,000
\$700,000-\$899,999	\$1,250
\$900,000-\$2,499,999	\$2,000
≥ \$2,500,000	\$3,000

Box 4. Enter producer-handler fee: \$
(Eligible for reimbursement)

5. If you would like to rush your certification, choose from the following options.

Rush Tier 1 – OEFFA will assign an inspector as soon as possible after the receipt of the complete OSP and payment; inspector will submit report within 2 business days of inspection; we will notify the operator of compliance issues or issue a certificate within 5 business days after the inspection report is received. Certification is not guaranteed.	\$1,000
Rush Tier 2 – OEFFA will make every effort to complete the process in less than 90 days. Certification is not guaranteed.	\$500

Box 5. Enter rush fee: \$

(Continued)

6. If you would like to add Organic Plus Trust grass-fed certification.

Box 6. Enter grass-fed fee (\$325):

7. **Voluntary Contribution** – If your operation grossed over \$250,000 in organic sales last year, please consider making a voluntary contribution of \$200 to help OEFFA keep our fees accessible to smaller and beginning organic farms. A contribution of any amount is greatly appreciated.

Box 7. Voluntary Contribution:

8. If you would like us to make a copy of your full OSP and mail it back to you. Box 8. Enter OSP Copy Fee (\$10):

Box 9. **ADD BOXES 1-8 FOR TOTAL FEES DUE WITH APPLICATION:**

****YOU MUST INCLUDE PAYMENT INFORMATION ****

PAYMENT: Include your check (payable to OEFFA Certification) or Credit Card information

Check #: _____ (make check payable to OEFFA Certification) Check Date: _____
Returned checks are subject to a \$20 administrative fee.

Credit Card Issuer: MasterCard Visa American Express Discover

Credit Card #: _____

Expiration Date: _____ / _____ CVV/Security Code: _____ (3- or 4-digit code)

Signature for Credit Card: _____

Notify us if your credit card has a daily limit lower than the total due.

PAYMENT PLAN: If you apply before April 15th, you may request to split the Standard Fees into 2 or 3 payments

To pay in two or three installments, complete the table below. You must have your fees paid in full within two months. You must include a \$25 administrative fee with your 1st payment.

Please note:

- Operations opting for a payment plan are not eligible for the Early Bird discount.
- OEFFA will not proceed with the certification process until 2/3 payment is received and a certificate will not be issued until fees are paid in full.
- OEFFA will retain your credit card information and automatically bill your credit card when payment is due.

For OEFFA use only		
Payment Amt	Due Date	Rec'd / Ck #
#1:		
#2:		
#3:		

To agree to these terms, fill in the following:

The amount you entered in Box 9 is: \$ _____.

I will make two payments

Divide the amount you wrote above by 2: \$ _____.
This amount + \$25 is what you must pay now.

The remainder must be paid in full 1 month from today.

One month from today is: _____.

I will make three payments

Divide the amount you wrote above by 3: \$ _____.
This amount + \$25 is what you must pay now.

The remainder must be paid in full 2 months from today.

Two months from today is: _____.

Refunds and Additional Fees

- If an application is withdrawn or certification is surrendered after payment and before inspection, a refund of 80% of application fees may be granted for each withdrawn or surrendered scope. A higher percentage may be retained by OEFFA for additional services rendered between submission and withdrawal/surrender. No refunds will be given after inspection.
- A full schedule of services and fees with additional detail is available in the OEFFA Certification Policies & Procedures manual.

Submit all application materials and payment to:

OEFFA Certification, 41 Crowell Road, Columbus, OH 43214

Email: organic@oeffa.org Fax: (614) 421-2011

For any questions, call (614) 262-2022

Application and payment of fees does not guarantee certification.