



2025 OEFFA Fees for NEW Producers

Fees must be paid with Organic System Plan (OSP) submission
 Keep a copy of this form for your records

Due 4-15-25

BASIC INFORMATION

Name		Operation #	<i>(office use)</i>
Operation Name		Phone	
Mailing Address		Fax	
City, State, Zip Code		Email	

Important Information (check all that apply):

- This is my first application with OEFFA. We accept new applicants from IA, IL, IN, KY, MI, MO, NY, OH, PA, VA, WI & WV. Applications from new producers outside of this service area but in nearby states may be accepted based on administrative capacity. Please contact us for more information if this applies to you.
- I was previously certified with OEFFA, gone for some time, and I'm now certifying again. (List operation # _____)
- I've previously been denied certification or had my certification suspended (including partial suspensions) or revoked.
- I'm in the process of transitioning a dairy herd to organic. (Expected date of organic milk production: _____)
- I'm in the process of bringing organic poultry to my operation for the first time. (Expected date of arrival: _____)
- I was referred to OEFFA from an OEFFA-certified operation. Please see the Referral Discount listed below. List the name and operation number of the operation who referred you to OEFFA. (Name: _____ Operation #: _____)
- Check this box if you do NOT wish to be an OEFFA member (membership is complimentary).

APPLICATION DEADLINE: April 15th is the application deadline for new producers operating in the standard growing season. We may accept applications at any time during the year from producers who operate outside of the standard growing season such as maple syrup, greenhouse, mushroom, microgreen, or poultry operations. Producers who are certified by another certifier and looking to switch their certification to OEFFA may apply at any time. Please contact us if one of these applies to you.

Calculate your APPLICATION FEES

- 1. Base Application Fee** – If you have never been certified, fees are based on projected gross sales from all organic products and services for your first 12 months of certification. If currently or previously certified, fees are based on your 2024 gross sales from all organic products and services. When calculating organic gross sales from the previous year, fair market value of the organic crop or product should be used to in situations where sales occur without exchange of money (trading, bartering, etc.). Organic Gross Sales will be verified at inspection. Certified operations may apply to the appropriate agency in their state for organic certification cost-share reimbursement. **The Application Fee includes a \$400 Inspection Base Fee.** Additional inspection fees will be charged to operations that are complex, have multiple locations, or otherwise require additional time spent on-site, and for higher inspector travel costs. You can minimize additional inspection fees by being organized and well-prepared for inspection.

Projected Organic Gross Sales	Application Fee	Cost After Reimbursement	
Tier 1 - <\$9,999	\$ 1,150	\$ 400	
Tier 2 - \$10,000-\$29,999	\$ 1,250	\$ 500	
Tier 3 - \$30,000-\$49,999	\$ 1,350	\$ 600	
Tier 4 - \$50,000-\$69,999	\$ 1,450	\$ 700	
Tier 5 - \$70,000-\$89,999	\$ 1,550	\$ 800	
Tier 6 - \$90,000-\$109,999	\$ 1,600	\$ 850	
Tier 7 - \$110,000-\$129,999	\$ 1,650	\$ 900	
Tier 8 - \$130,000-\$149,999	\$ 1,750	\$ 1,000	
Tier 9 - \$150,000-\$169,999	\$ 1,800	\$ 1,050	
Tier 10 - \$170,000-\$209,999	\$ 1,850	\$ 1,100	
Tier 11 - \$210,000-\$249,999	\$ 1,900	\$ 1,150	
Tier 12 - \$250,000-\$299,999	\$ 1,950	\$ 1,200	
Tier 13 - \$300,000-\$399,999	\$ 2,050	\$ 1,300	
Tier 14 - \$400,000-\$499,999	\$ 2,300	\$ 1,550	
Tier 15 - \$500,000-\$599,999	\$ 2,550	\$ 1,800	
Tier 16 - \$600,000-\$699,999	\$ 2,800	\$ 2,050	
Tier 17 - \$700,000-\$799,999	\$ 3,050	\$ 2,300	
Tier 18 - \$800,000-\$899,999	\$ 3,300	\$ 2,550	
Tier 19 - \$900,000-\$999,999	\$ 3,550	\$ 2,800	
Tier 20 - \$1,000,000-\$1,499,999	\$ 3,800	\$ 3,050	
Tier 21 - \$1,500,000-\$2,499,999	\$ 4,050	\$ 3,300	
Tier 22 - \$2,500,000-\$4,999,999	\$ 4,550	\$ 3,800	
Tier 23 - >\$5,000,000	\$ 5,000	\$ 4,250	

Box 1a. Enter your base application fee:	\$
1b. Early Bird Discount: subtract \$50 if postmarking application by January 15:	- \$
Box 1c. Subtract 1b from 1a if applicable. Net base fee:	\$

(Continued)

2. Livestock and Poultry Fee – If requesting certification for livestock or poultry for the first time, include OSP for Livestock & Poultry with application. *Eligible for reimbursement.*

Livestock Type	Application Fee	Box 2. Enter livestock & poultry fee:	\$
Less than 50 dairy adults or less than 15,000 birds	\$400		
50-99 dairy adults or 15,000 - 24,999 birds	\$450		
100+ dairy adults or 25,000+ birds	\$550		
Beef, sheep, swine, etc. (No poultry or dairy adults)	\$400		

3. Producer-Handling Fee – For producer certifying an on-farm handling operation. If certifying on-farm handling for the first time, include OSP for Handlers and calculate fee based on whether your operation will handle multiple-ingredient products. Operations that handle only single-ingredient products, or only provide a service such as roasting but do not mix ingredients, pay the lower fee. *Eligible for reimbursement. Refer to OEFFA's Handling Certification for Producers policy for what types of handling require Handling scope certification.*

	Fee	Box 3. Enter producer-handler fee:	\$
Single-Ingredient Products or Service Provider Only	\$450		
Multiple-Ingredient Product(s)	\$550		

4. If you would like to add Organic Plus Trust grass-fed certification.

Box 4. Grass-fed fee (\$325):	\$
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5. If you would like to rush your certification, choose from the following options.

Rush Tier 1 – OEFFA will assign an inspector as soon as possible after the receipt of the complete OSP and payment; inspector will submit report within 2 business days of inspection; we will notify the operator of compliance issues or issue a certificate within 5 business days after the inspection report is received. Certification is not guaranteed.	\$1,000	Box 5. Enter rush fee:	\$
Rush Tier 2 – OEFFA will make every effort to complete the process in less than 90 days. Certification is not guaranteed.	\$500		

* Rush service is required if you are submitting a request to add something new to your certificate that requires inspection (new land, crop type, scope, facility, etc.) if that request is received less than 60 days prior to the requested certification/approval date.

6. If you would like us to make a copy of your full OSP and mail it back to you.

Box 6. Enter OSP Copy Fee (\$15):	\$
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Box 7. ADD BOXES 1-6	\$
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7. If referred from an OEFFA-certified operation, you may deduct \$100 from your initial application fee. List the name and operation number of the operation who referred you to OEFFA on the front page.

Box 8. Referral DISCOUNT (\$100):	\$
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Box 9. SUBTRACT BOX 8 FROM BOX 7 FOR TOTAL FEES DUE WITH APPLICATION:	\$
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PAYMENT: Payment information must be included

Payment Portal: We encourage you to pay application fees online via our payment portal:

<https://certification.oeffa.org/producers-payment/>

The Payment portal can be used only for payments made in full (not payment plans).

CHECK: Make payable to OEFFA Certification. Returned checks are subject to a \$20 administrative fee.

Check #: _____ Check Date: _____

CREDIT CARD: Notify us if your card has a daily limit lower than the total due. *(a processing fee of 3% + \$0.15 will apply)*
We do not accept debit card payments.

Card Issuer: MasterCard Visa American Express Discover

Card #: _____

Expiration Date: _____ / _____ CVV/Security Code: _____ (3- or 4-digit code)

Signature for Card: _____

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PAYMENT PLAN: *If you apply by April 15th, you may request to split the Standard Fees into 2 or 3 payments*

To pay in two or three installments, complete the information below. You must include a \$25 administrative fee with your 1st payment

- Operations opting for a payment plan are not eligible for the Early Bird discount.
- OEFFA will not proceed with the certification process until 2/3 payment is received and a certificate will not be issued until fees are paid in full.
- OEFFA will retain your credit card information and automatically bill your credit card when payment is due.

For OEFFA use only

Payment Amt	Due Date	Rec'd / Ck #
#1:		
#2:		
#3:		

To agree to these terms, fill in the following:

The amount you entered in Box 9 is: \$_____.

I will make two payments.

Divide the amount you wrote above by 2: \$_____.
This amount + \$25 is what you must pay now.

The remainder must be paid in full 1 month from today.
One month from today is: _____.

I will make three payments.

Divide the amount you wrote above by 3: \$_____.
This amount + \$25 is what you must pay now.

The remainder must be paid in full 2 months from today.
Two months from today is: _____.

Refunds and Additional Fees

- If an application is withdrawn or certification is surrendered after payment and before inspection, a refund of 80% of application fees may be granted for each withdrawn or surrendered scope. A higher percentage may be retained for additional services rendered between submission and withdrawal/surrender. No refunds will be given after inspection or for loss of certification due to denial, suspension or revocation.
- A full schedule of services and fees with additional detail is available in the OEFFA Certification Policies & Procedures manual.

Submit all application materials and payment to:

OEFFA Certification, 150 E. Wilson Bridge Rd. Suite 230, Worthington, OH 43085

Email: organic@oeffa.org Fax: (614) 421-2011

For any questions, call (614) 262-2022

Application and payment of fees does not guarantee certification.