



2025 OEFFA Fees for Renewing Producers

Fees must be paid with renewal submission

Keep a copy of this form for your records

Due 2-15-25

BASIC INFORMATION

Name		Operation #	
Operation Name		Phone	
Mailing Address		Fax	
City, State, Zip Code		Email	

Important Information (check all that apply):

- I'm adding NEW LAND to my OSP that is expected to be eligible for certification this year. **(Include new land fee below).**
(List crop(s) on this land & expected harvest date: _____)
- I'm adding NEW CROPS that are not on my current organic certificate.
(List new crop(s) & expected harvest date: _____)
- I'm in the process of transitioning a dairy herd to organic. (Expected date of organic milk production: _____)
- I'm in the process of bringing organic poultry to my operation for the first time. (Expected date of arrival: _____)
- Check this box if you **do NOT** wish to be an OEFFA member (membership is complimentary).

Calculate your APPLICATION FEES

1. Base Application Fee – Fees are based on your 2024 gross sales from all organic products and services. When calculating organic gross sales from the previous year, fair market value of the organic crop or product should be used in situations where sales occur without exchange of money (trading, bartering, etc.). Organic Gross Sales will be verified at inspection. Certified operations may apply to the appropriate agency in their state for organic certification cost-share reimbursement.

The Application Fee includes a \$400 Inspection Base Fee. Additional inspection fees will be charged to operations that are complex, have multiple locations, or otherwise require additional time spent on-site, and for higher inspector travel costs. You can minimize additional inspection fees by being organized and well-prepared for inspection.

2024 Organic Gross Sales	Application Fee	Cost After Reimbursement		
Tier 1 - <\$9,999	\$ 1,150	\$ 400		
Tier 2 - \$10,000-\$29,999	\$ 1,250	\$ 500		
Tier 3 - \$30,000-\$49,999	\$ 1,350	\$ 600		
Tier 4 - \$50,000-\$69,999	\$ 1,450	\$ 700		
Tier 5 - \$70,000-\$89,999	\$ 1,550	\$ 800		
Tier 6 - \$90,000-\$109,999	\$ 1,600	\$ 850		
Tier 7 - \$110,000-\$129,999	\$ 1,650	\$ 900		
Tier 8 - \$130,000-\$149,999	\$ 1,750	\$ 1,000		
Tier 9 - \$150,000-\$169,999	\$ 1,800	\$ 1,050		
Tier 10 - \$170,000-\$209,999	\$ 1,850	\$ 1,100		
Tier 11 - \$210,000-\$249,999	\$ 1,900	\$ 1,150		
Tier 12 - \$250,000-\$299,999	\$ 1,950	\$ 1,200		
Tier 13 - \$300,000-\$399,999	\$ 2,050	\$ 1,300	Box 1a. Enter your base application fee:	\$
Tier 14 - \$400,000-\$499,999	\$ 2,300	\$ 1,550		1b. Early Bird Discount: subtract \$50 if postmarking application by January 15:
Tier 15 - \$500,000-\$599,999	\$ 2,550	\$ 1,800		
Tier 16 - \$600,000-\$699,999	\$ 2,800	\$ 2,050		
Tier 17 - \$700,000-\$799,999	\$ 3,050	\$ 2,300		
Tier 18 - \$800,000-\$899,999	\$ 3,300	\$ 2,550		
Tier 19 - \$900,000-\$999,999	\$ 3,550	\$ 2,800		
Tier 20 - \$1,000,000-\$1,499,999	\$ 3,800	\$ 3,050	Box 1c. Subtract 1b from 1a if applicable. Net base fee:	\$
Tier 21 - \$1,500,000-\$2,499,999	\$ 4,050	\$ 3,300		
Tier 22 - \$2,500,000-\$4,999,999	\$ 4,550	\$ 3,800		
Tier 23 - >\$5,000,000	\$ 5,000	\$ 4,250		

2. Late fees apply to all applications postmarked after February 15th. You must add these to the standard deadline base application fee. Late fees are not reimbursable. *MAY 15th is the FINAL RENEWAL DEADLINE. *

Postmarked February 16 th to April 15 th	\$150	Box 2. Enter your late fee:	\$
Postmarked April 16 th to May 15 th	\$350		
Nonrenewal Fee: Postmarked after May 15 th	\$500		

(Continued)

3. Livestock and Poultry Fee – If requesting certification for livestock or poultry for the first time, include OSP for Livestock & Poultry with application. *Eligible for reimbursement.*

Livestock Type	Application Fee	Box 3. Enter livestock & poultry fee:	\$
Less than 50 dairy adults or less than 15,000 birds	\$400		
50-99 dairy adults or 15,000 - 24,999 birds	\$450		
100+ dairy adults or 25,000+ birds	\$550		
Beef, sheep, swine, etc. (No poultry or dairy adults)	\$400		

4. Producer-Handling Fee – For producer certifying an on-farm handling operation. If certifying on-farm handling for the first time, include OSP for Handlers.

	Fee	Box 4. Enter producer-handler fee:	\$
Single-Ingredient Products or Service Provider Only	\$450		
Multiple-Ingredient Product(s)	\$550		

Calculate fee based on whether your operation will handle multiple-ingredient products. Operations that handle only single-ingredient products, or only provide a service such as roasting but do not mix ingredients, pay the lower fee. *Eligible for reimbursement. Refer to OEFFA's Handling Certification for Producers policy for what types of handling require Handling scope certification.*

5. If you would like to rush your certification, choose from the following options.

Rush Tier 1 – OEFFA will assign an inspector as soon as possible after the receipt of the complete OSP and payment; inspector will submit report within 2 business days of inspection; we will notify the operator of compliance issues or issue a certificate within 5 business days after the inspection report is received. Certification is not guaranteed.	\$1,000	Box 5. Enter rush fee:	\$
Rush Tier 2 – OEFFA will make every effort to complete the process in less than 90 days. Certification is not guaranteed.	\$500		

* Rush service is required if you are submitting a request to add something new to your certificate that requires inspection (new land, new crop type, new scope, new facility, etc.) if that request is received less than 60 days prior to the requested certification/approval date.

6. Organic Plus Trust grass-fed certification.

Box 6. Grass-fed fee (\$325):	\$
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7. If you would like us to make a copy of your full OSP and mail it back to you.

Box 7. Enter OSP Copy Fee (\$15):	\$
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Box 8. ADD BOXES 1-7 FOR TOTAL FEES DUE WITH APPLICATION:	\$
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PAYMENT: Payment information must be included

Payment Portal: We encourage you to pay application fees online via our payment portal:

<https://certification.oeffa.org/producers-payment/>

The Payment portal can be used only for payments made in full (not payment plans).

CHECK: Make payable to OEFFA Certification. Returned checks are subject to a \$20 administrative fee.

Check #: _____ Check Date: _____

CREDIT CARD: Notify us if your card has a daily limit lower than the total due. (a processing fee of 3% + \$0.15 will apply)

We do not accept debit card payments.

Card Issuer: MasterCard Visa American Express Discover

Card #: _____

Expiration Date: _____ / _____ CVV/Security Code: _____ (3- or 4-digit code)

Signature for Card: _____

Monthly Installments through Milk or Egg Buyer (Must apply by February 15th. Includes a \$2 processing fee per month)

I contract with a milk or egg buyer and am interested in having my annual certification fees automatically deducted from my monthly check. I have completed the enclosed Milk and Egg Check Deduction Form.

*If OEFFA is unable to establish an automatic deduction with your buyer, you must submit another form of payment.

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PAYMENT PLAN: If you apply by February 15th, you may request to split the Standard Fees into 2, 3, or 4 payments

To pay in two, three, or four installments, complete the information below. You must include a \$25 administrative fee with your 1st payment

Please note:

- Operations opting for a payment plan are not eligible for the Early Bird discount.
- OEFFA will retain your credit card information and automatically bill your credit card when payment is due.

For OEFFA use only

Payment Amt	Due Date	Rec'd / Ck #
#1:		
#2:		
#3:		
#4:		

To agree to these terms, fill in the following:

The amount you entered in Box 10 is: \$_____.

- I will make two payments.** Divide the amount you wrote above by 2: \$_____.
This amount + \$25 is what you must pay now.

The remainder must be paid in full 1 month from today.

One month from today is: _____.

- I will make three payments.** Divide the amount you wrote above by 3: \$_____.
This amount + \$25 is what you must pay now.

The remainder must be paid in full 2 months from today.

Two months from today is: _____.

- I will make four payments.** Divide the amount you wrote above by 4: \$_____.
This amount + \$25 is what you must pay now.

The remaining three payments must be paid by: 5/15, 7/15, and 10/15.

Refunds and Additional Fees

- If an application is withdrawn or certification is surrendered after payment and before inspection, a refund of 80% of application fees may be granted for each withdrawn or surrendered scope. A higher percentage may be retained for additional services rendered between submission and withdrawal/surrender. No refunds will be given after inspection, after September 1, or for loss of certification due to denial, suspension or revocation.
- Referral Discount - An OEFFA-certified operation that refers a new applicant to OEFFA will receive a discount of \$100 (via a refund) from their certification fee once the new applicant applies for certification. Certified operations that refer multiple new applicants will receive the \$100 discount once per applicant.
- A full schedule of services and fees with additional detail is available in the OEFFA Certification Policies & Procedures manual.

Submit all application materials and payment to:

OEFFA Certification, 150 East Wilson Bridge Road Suite 230, Worthington, OH 43085

Email: organic@oeffa.org Fax: (614) 421-2011

For any questions, call (614) 262-2022

Application and payment of fees does not guarantee certification.