



# OEFFA Certification

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## Certificate Addition Request Form (for Producers)

Use this form to request additional items for certification not already listed in your Organic System Plan.  
*A spot inspection may be required for land, facilities, or animals that have not been seen by a previous inspector.*

**General Information**

Name(s)		Farm Name	
Operation #	Phone	Fax	Email
Mailing Address		Farm Address (if different from mailing address)	
City	State	City	State
Zip Code	County	Zip Code	County

**I am requesting a rush Certificate Addition Request:**

Yes    No

**Rush Fee (\$100)** – OEFFA Certification will prioritize reviewing your request and make every effort to issue the updated certificate within three business days after receipt of the complete Certificate Addition Request (excludes inspection time if a spot inspection is required).

**Additional Item Information**

The following additional items are requested for certification this year (attach additional sheets if more space is needed):

Type of Item (crop, animal, product, etc.)	Location / Field(s)	Total Units (acres, head, etc.)	Projected Yields	Inspected	
				Yes	No

**Notes:**

**Statement**

These products and/or fields were not listed on my *OEFFA Organic System Plan (OSP)* for the year, but I would like this/these item(s) to be certified. I state that all information above is true, accurate, and complete. No prohibited inputs have been applied to any fields requested for certification during the three-year period before harvest of an organic crop. No prohibited substances have been used with any livestock requested for certification.

**Please attach completed field history sheets, Prior Land Use Statement(s), and maps for any fields not included on your OEFFA Organic System Plan (OSP). If you have not managed new land for 3 years prior to requesting certification, the Prior Land Use Statement must be signed by the previous manager.**

**Signature:**

**Date:**